

GOVERNMENT OF ANDHRA PRADESH
A B S T R A C T

A.C. Bills – Amounts drawn on A.C. Bills – Outstanding A.C. Bills – Instructions for submission of D.C. Bills for adjusting the A.C. Bills – Revised Orders – Issued.

FINANCE (TFR) DEPARTMENT

G.O.MS.No. 172

Dated: 14.08.2014

Read the following:-

1. G.O.Ms.No.391, Finance (TFR) Department, dated 22.03.2002.
2. G.O.Ms.No.120, Finance (TFR) Department, dated 24.04.2012.
3. From the Secretary, A.P.P.S.C., Hyderabad D.O.letter No.622/AG/I/2012, dated 08.10.2012.
4. This Department Letter No.9836/477/TFR/2012, dated 08.01.2013 & 28.11.2013.
5. From the Deputy Accountant General (A/cs&VLC), O/o. the Principal Accountant General (A&E) A.P. Hyderabad letter No.CM-1/UNIT-2/2014-15/No.106810, dated 05.05.2014.

ORDER :

In the G.O. 1st read above, orders were issued for fixing the accountability on the Drawing and Disbursing Officer who has drawn the amount on A.C. Bills. According to these said orders;

- The Drawing officer shall prepare the D.C. Bills and, the statement of expenditure duly showing each sub voucher number, alongwith description of items, copies of sanction orders wherever required from the competent authority and the challans remitted towards unutilized/unspent amounts, copies of challans also shall be enclosed. All sub-vouchers shall be retained in the D.D.Os Office only, for subsequent verification by the Accountant General's Audit party when they conduct the audit of the Office as in the case of below Rs.1,000/- vouchers which are retained by the D.D.O, while submitting fully vouched contingent bill.
- The D.C. Bills, shall be submitted alongwith the 3rd A.C. Bill to the treasury from where the Drawing and Disbursing Officer is authorized to draw the A.C. Bills. Otherwise the 3rd A.C. Bill shall not be admitted in the treasury. The Treasury shall submit the D.C. Bills to the Accountant General in the "D" list alongwith monthly accounts after rounding off, in the A.C. Bill watch register to be maintained for this purpose under proper attestation/signature.
- All the A.C. Bills drawn during any financial year shall be settled within three months from the date of drawal and in no case shall be delayed beyond 30th June for the bills specifically drawn during the month of March.

P.T.O.

- The practice for obtaining counter signature on D.C. Bills from the higher authority is dispensed. The Drawing and Disbursing Officer shall be held responsible for submission of D.C. Bills. They need not send D.C. Bills for counter signature to the next higher authority.
2. In the G.O. 2nd read above, orders were issued that all the D.D.Os should submit the D.C. Bills to the Treasury duly attaching the original sub-vouchers and challans for clearance of A.C. Bills.
3. In the reference 3rd read above, the Secretary, A.P.P.S.C. Hyderabad has requested to exempt the Commission from the orders issued in G.O. 2nd read above by allowing the Commission to submit vouchers Rs.1000/- and above only.
4. In the reference 4th read above, the Accountant General, A.P. Hyderabad was requested to exempt the APPSC from the orders issued in G.O 2nd read above.
5. In the reference 5th read above, the Accountant General (A&E), A.P. Hyderabad has informed that the proposal for retention of vouchers upto Rs.1000/- by the Departments while submitting the D.C. Bills may be considered irrespective of the Departments as in case of Fully vouched Contingent Bills.
6. Government after careful examination of the matter hereby order that the Drawing and Disbursing Officers are permitted to retain original sub-vouchers upto Rs.1000/-. However, the Drawing and Disbursing Officers shall submit the copies of sub-vouchers upto Rs.1000/-. They shall submit the original sub-vouchers above Rs.1000/- to the Treasury.
7. The existing instructions issued on submission of D.C. Bills against the A.C. Bills from time to time shall be followed scrupulously. The Director of Treasuries and Accounts/Pay & Accounts Officer/Director of Works Accounts, A.P. Hyderabad shall ensure to issue suitable instructions to all their subordinate officers for strict implementation.
8. These instructions are also available in Andhra Pradesh Government Website <http://www.apfinance.gov.in>. / <http://goir.ap.gov.in/>.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

L.PREMACHANDRA REDDY,
SECRETARY TO GOVERNMENT (B&IF)

To

All the Chief Secretaries/Principal Secretaries/Secretariat to Government in Andhra Pradesh.
The Principal Secretary to the Governor of Andhra Pradesh.
All Secretariat Department in the State Andhra Pradesh.
All Heads of Departments in the State of Andhra Pradesh.
All District Collectors and District Judges in the State of Andhra Pradesh.
The Secretary to Governor, Andhra Pradesh, Hyderabad

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The private Secretary to Chief Minister and Private Secretaries to all Ministers.
The Secretary, A.P. Public Service Commissioner, Hyderabad.
The Director of Treasuries and Accounts, A.P. Hyderabad.
The Pay & Accounts Officer, A.P. Hyderabad.
The Director of Works Accounts, A.P. Hyderabad.
The Registrar, A.P. High Court, Hyderabad.
The Registrar, A.P. Administrative Tribunal, Hyderabad.
All the Director of Works Accounts of Projects in the State of Andhra Pradesh.
All the District Treasury Officers in the State of Andhra Pradesh.
All the Chief Executive Officers of ZillaPrajaParishads in the State of Andhra Pradesh.
All the District Educational Officers in the State of Andhra Pradesh.
The Secretariat of ZillaGandhalayaSamsthas through the Director of Public Libraries, A.P. Hyderabad.
All the Commissioners / Special Officers of the Municipalities/Corporations.
The Registrars of All Universities in the State of Andhra Pradesh.
Copy to P.S. to Principal Secretary/Principal Secretary (R&E)/Secretary (B&IF).
Copy to the Accountant General, (A&E) Andhra Pradesh/Telangana, Hyderabad.
Copy to S.F./S.Cs.
